

Course Agenda

UN and Pillar-Assessed Organisations: contractual and financial management of EU Grants in practice

Day 1	Day 2	Day 3
Module 1: Working with the EU: Two Management Modalities <ul style="list-style-type: none"> - Long-term framework agreements - Two ways to get funding: direct negotiations and calls for proposals - Differences between EU direct and indirect management 	Module 3: Contracting Process Under Indirect Management and Calls for Proposals <ul style="list-style-type: none"> - Contribution Agreement (CA) and annexes - Special conditions – points of attention - Main differences in CA under indirect management versus resulting from a call for proposals - Roles and responsibilities of the organisation and implementing partners 	Module 6: Dealing with Changes <ul style="list-style-type: none"> - General rules regarding changes - Two types of modifications: unilateral modification and addendum - Suspension procedures
Module 2: Preparation of Project Proposals <ul style="list-style-type: none"> - Key elements of the description of the action - Logframe and the results-chain - Budget and eligibility of costs - Communication and Visibility Plan 	Module 4: Procurement and Grant Award Principles and Requirements <ul style="list-style-type: none"> - Differences between grants and procurement contract - EU restrictive measures and exclusion criteria - Primary rules and principles related to procurement - Awarding grants: procedures to follow 	Module 7: Reporting Rules and Payment Procedures <ul style="list-style-type: none"> - Reporting requirements - Information to be provided in the interim and final report - Payment procedures
	Module 5: Monitoring Results and the Eligibility of Expenditure <ul style="list-style-type: none"> - Evaluation and monitoring missions - ROM missions - Monitoring the eligibility of expenditure 	Module 8: Verification of Expenditure <ul style="list-style-type: none"> - Who can verify the use of EU funding - Accounting and financial checks: key rules - Objectives and methods of the EU verification of expenditure

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