

Course Agenda

Get EU Grants: writing successful proposals

Day 1	Day 2	Day 3	Day 4
Module 1: The Financial Instruments for External Aid and the Trust Funds <ul style="list-style-type: none"> - The MFF 2021-2027: focus on 'Neighbourhood and the World' and its financial instruments - Main component of the NDICI - Analyses and use the Multiannual Indicative Programmes (MIPs) - Top priorities and management modalities of the Trust Funds 	Module 4: The Call for Proposals System <ul style="list-style-type: none"> - Steps of the application process - Using the guidelines for applicants - Application documents and mandatory declarations 	Module 7: Drafting the Concept Note <ul style="list-style-type: none"> - Description of the action: how to identify and explain the project logic - Relevance to the EU call and programme objectives - Problem analysis - Stakeholder analysis and description of target group and beneficiaries 	Module 9: Drafting the Budget <ul style="list-style-type: none"> - The budget format - Direct (actual costs and apportionment of local office costs) and indirect costs - Eligibility principles - Financial support for third parties - Volunteer work - The possible use of simplified cost options - How to justify the costs
Module 2: How to Be Prepared for Funding Opportunities <ul style="list-style-type: none"> - Align your objectives with the EU and partner's country priority and expected results 	Module 5: Drafting Your Proposals <ul style="list-style-type: none"> - General tips for successful proposals 	Module 8: The Key Aspects of the Full Application <ul style="list-style-type: none"> - Description of the action in detail - Methodology: don't forget a list of equipment and supplies and the organisational structure (staff employed) - Sustainability: risks, impact, multiplier effects - Workplan 	Module 10: Key Elements of the Implementation Rules to Take into Consideration When Preparing the Budget <ul style="list-style-type: none"> - Human resources vs consultants - Handover of equipment and supplies - Contingency reserve for possible situations of hyper-inflation

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<p>Module 3: Working with the EU</p> <ul style="list-style-type: none"> - Two ways to get funding: direct negotiation and calls for proposals - How to be proactive to ensure a fruitful relationship with the EC and EU delegations 	<p>Module 6: Logframe Matrix</p> <ul style="list-style-type: none"> - Build your results chain - Identify SMART indicators and reliable sources of verification - Identify key assumptions - Describe the main activities - Results and indicators for development – a new DEVCO tool: how to use the tool for the preparation of good logframes 		
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